





REPORT AGA RENT INCREASE

To update the current rent charged for a tenancy, follow the instructions below. Please note: it is necessary to update rent increases in the order of it's effective date, from earliest to latest. For example, if there was a rent increase effective in 2023 and 2024, report the rent increase effective in 2023 first then onto 2024. If you fail report each rent increase in it's order, the system might flag the rent increase as an error as it may have exceeded the current allowable AGA.

1. Click on the EYE icon to view your registration submission.

123 HAPPY WAY, ALAMEDA, CA 94501

Unit Name	Unit Fee Status	Number of Bedrooms	Base Rent	Start Date of Tenancy	Occupant Type	More
A	Non-Exempt	4	\$2,000.00	08/01/20	Tenant	ACTIONS 
B	Non-Exempt	2	-	-	Vacant	ACTIONS 
C	Non-Exempt	2	-	-	Vacant	ACTIONS 
D	Non-Exempt	2	-	-	Vacant	ACTIONS 

1 - 4 of 4 items

2. The Unit Details screen will appear. If the current rent and date of last rent increase need to be updated, follow the instructions below.

Unit Details

Unit Name	: A
Occupant Type	: Tenant
Number of Bedrooms	: 4
Current Rent	: 2,050
Base Rent	: 2,000
Start Date of Tenancy	: 08/01/2020
Date of Last Rent Increase	: 09/01/2023
Does the tenant rent the rental unit from another party?	: No
Included with Rent	: N/A

Tenant Information

Tenant 1

Tenant First Name	: Demo
Tenant Last Name	: Demo
Tenant Preferred Language	: English

OK

3. Click on the 'ACTIONS' button where the current rent needs to be updated. The Action Menu for the Unit will appear with a drop-down list of available actions.

Questions? Contact the Alameda Rent Program at 510-747-7520 or rentprogram@alamedaca.gov

4. Select 'Report AGA Rent Increase' from the drop-down menu.

123 HAPPY WAY, ALAMEDA, CA 94501

Unit Name	Unit Fee Status	Number of Bedrooms	Base Rent	Start Date of Tenancy	Occupant Type	More
A	Non-Exempt	4	\$2,000.00	08/01/20	Tenant	ACTIONS
B	Non-Exempt	2	-	-	Vacant	Register New Occupant
C	Non-Exempt	2	-	-	Vacant	Report AGA Rent Increase
D	Non-Exempt	2	-	-	Vacant	Report Banked Rent Increase
						Temporary Relocation
						Submit No Fault Termination
						Buyout Agreement

5. The Report AGA Rent Increase pop-up window will appear. Enter the updated Current Rent and the Date of the Last Rent Increase.
- a. If the Base Rent needs to be updated, please contact Alameda Rent Program staff.

Report AGA Rent Increase

APN : 012345678900 | 123 HAPPY WAY, ALAMEDA, CA 94501
UNIT NUMBER : 123 HAPPY WAY, ALAMEDA, CA 94501, A

Occupant Type: Tenant | Base Rent: 2000 | Start Date of Tenancy: 8/1/2020

Current Rent *
2050

Date of Last Rent Increase *
9/1/2023

6. Check the Declaration Statement and enter your full name and title.

Declaration Statement

By checking this box, I declare under penalty of perjury under the laws of the State of California that the information I have provided in this form is true and correct to the best of my knowledge and belief. Any attachments included here are either original documents or true and correct copies of the original documents.

Submitter's Information

Enter Full Name * | **Select Title ***

CANCEL **UPDATE**

Questions? Contact the Alameda Rent Program at 510-747-7520 or rentprogram@alamedaca.gov

7. Click the 'UPDATE' button at the bottom right of the window to update the Current Rent.

Declaration Statement

By checking this box, I declare under penalty of perjury under the laws of the State of California that the information I have provided in this form is true and correct to the best of my knowledge and belief. Any attachments included here are either original documents or true and correct copies of the original documents.

Submitter's Information




Enter Full Name *
TIGER POOH

Select Title *
Owner

CANCEL UPDATE

8. Click on the EYE icon to verify the Current Rent and Date of Last Rent Increase is up to date.

123 HAPPY WAY, ALAMEDA, CA 94501

Unit Name	Unit Fee Status	Number of Bedrooms	Base Rent	Start Date of Tenancy	Occupant Type	More
A	Non-Exempt	4	\$2,000.00	08/01/20	Tenant	ACTIONS 
B	Non-Exempt	2	-	-	Vacant	ACTIONS 
C	Non-Exempt	2	-	-	Vacant	ACTIONS 
D	Non-Exempt	2	-	-	Vacant	ACTIONS 

1 - 4 of 4 items

Unit Details

Unit Name : A

Occupant Type : Tenant

Number of Bedrooms : 4

Current Rent : 2,050

Base Rent : 2,000

Start Date of Tenancy : 08/01/2020

Date of Last Rent Increase : 09/01/2023

Does the tenant rent the rental unit from another party? : No

Included with Rent : N/A

Tenant Information

Tenant 1

Tenant First Name : Demo

Tenant Last Name : Demo

Tenant Preferred Language : English

OK