



City of Alameda Rent Program
 950 W. Mall Square, Room 172
 Alameda, CA 94501

PHONE (510) 747-7520
 EMAIL rentprogram@alamedaca.gov

FORM RP-210: NOTICE OF 2024-25 ANNUAL GENERAL ADJUSTMENT OF RENT UNDER THE CITY OF ALAMEDA’S RENT ORDINANCE

PURPOSE: This form may be used by a landlord to notify the Tenant of the Annual General Adjustment , an additional banked Rent Increase, and/or any authorized pass throughs.

Date Notice Served: _____

Effective Date of Rent Increase: _____

Tenant Name(s): _____

Property Address: _____

(Street Address)

(Apt/Unit Number)

(City, State)

(Zip Code)

DECLARATION: I declare under penalty of perjury under the laws of the State of California that to the best of my knowledge, the Landlord is in compliance with Alameda’s Rent Ordinance. Any inaccurate information contained in the form may be deemed a misrepresentation and result in an invalid Rent Increase or Pass Through.

Landlord/Agent Signature: _____ Date: _____

Landlord/Agent Name: _____ Phone: _____

Email: _____

	Annual General Adjustment	Banked Rent Increase
Description	Each year, the rent may only be increased by the Annual General Adjustment (AGA), calculated at 70% of the percentage change in the Consumer Price Index.	Landlords who choose not to raise the rent for a full 12 months, or choose to raise the rent by less than the full AGA, may “bank” those amounts. These banked amounts may be carried over and added to a subsequent year’s AGA, subject to several limitations. See form RP-203* for more information.
Rent Increase Limit	2.7% Effective September 1, 2024 – August 31, 2025	(AGA + 3.0%) = 5.7% Effective September 1, 2024 – August 31, 2025
Noticing Requirements	Must comply with state law.	Landlords must attach a copy of Form RP-203 to the rent increase notice.
City Filing Requirements	Not required but recommended to submit this form and/or update current rent in the Alameda Rent Registry.	Submit a copy of rent increase notice and Form RP-204 within three calendar days.

The following table on page 2 may be used to show the Annual General Adjustment of Rent:

DISCLAIMER: The attached form is a template example Landlords may, but are not required to, use to notify Tenants of the Annual General Adjustment (AGA) rent increase. Neither the Alameda Rent Program nor City of Alameda make any claims regarding the adequacy, validity, or legality of this form under State or Federal Law, but in order to be a valid rent increase under the City's Rent Ordinance, service of a rent increase notice must comply with State law. Please visit www.alamedarentprogram.org or call 510-747-7520 for more information on rent increase limitations.

FORM RP-210: NOTICE OF 2024-25 ANNUAL GENERAL ADJUSTMENT OF RENT UNDER THE CITY OF ALAMEDA'S RENT ORDINANCE

1.	Current Rent	\$ _____
2.	2024 Annual General Adjustment (Effective September 1, 2024 – August 31, 2025) <i>Up to 2.7%</i>	_____ %
3.	Banked Annual General Adjustment (see form RP-203 for details & restrictions) ATTACH RP-203 TO RENT INCREASE NOTICE AND FILE COPY OF NOTICE & PROOF OF SERVICE (RP-204) WITH RENT PROGRAM WITHIN 3 CALENDAR DAYS <i>Up to 3.0%</i>	_____ %
4.	Total Rent Increase Percentage <i>Add lines 2 and 3</i>	_____ %
5.	Total Amount of Rent Increase <i>Multiply Line 1 by Line 4</i>	\$ _____
6.	Additional Rent Increase allowed by a decision of a Hearing Officer following a Petition for Upward Adjustment of Rent	\$ _____
7.	New Monthly Rent <i>Add lines 1, 5 and 6</i>	\$ _____
8.	2024-2025 Program Fee Pass Through (50% of fee in 12 monthly installments) <i>May not exceed \$7.00</i>	\$ _____
9.	Additional Pass Through allowed by approved Capital Improvement Plan: A. Maximum pass through from CIP approval (may not exceed 5% of rent at time of approval): \$ _____ B. $(8.0\% - \text{_____}\%) \times \$ \text{_____} = \$ \text{_____}$ (% from Line 4) (Amt. from Line 1) <i>Enter the lesser of A or B</i>	\$ _____
9.	New Total Monthly Rent + Pass Throughs <i>Add Lines 7, 8 and 9</i>	\$ _____

DISCLAIMER: The attached form is a template example Landlords may, but are not required to, use to notify Tenants of the Annual General Adjustment (AGA) rent increase. Neither the Alameda Rent Program nor City of Alameda make any claims regarding the adequacy, validity, or legality of this form under State or Federal Law, but in order to be a valid rent increase under the City's Rent Ordinance, service of a rent increase notice must comply with State law. Please visit www.alamedarentprogram.org or call 510-747-7520 for more information on rent increase limitations.